

Minutes of Meeting 161 of the Chelford Village Pre-school Committee

- Date:** 27th September 2006
Venue: 39 Clay Heyes, Chelford
Present: Carl Worthington, Jane Eastaugh, Annette Smith, Barry Davies, Rebecca Bradley, Rachel Egerton
Apologies: Laura Chadwick

1. The Chairman welcomed everyone to the meeting.
2. The minutes of the last meeting were signed as an accurate record.
3. **Chairman's Report/Fundraising**
 - Carl congratulated all of the staff for their excellent work: the pre-school has a good number of attendees and is doing well financially. It was agreed that a school leavers session could be started on Fridays from January. Jane to ask if the one non-school leaver currently attending on a Friday could swap to a different day. **Action: Jane**
 - As fundraising has been so good this year (many thanks again to Lisa and Graham!), it was agreed to not hold a Christmas disco but for the children to have a special Christmas party of their own instead of a pre-school session. Provisionally agreed to hold this on Wednesday 20th December. Carl to check availability of entertainer. Jane to ask Jayne if Father Christmas will be available. **Action: Carl/Jane**
 - The purchase of another laptop computer for the children was discussed and agreed. **Action: Carl/Jane/Rebecca**
4. **Secretary/Website Report**
 - The staff page of the website has been updated with new photos, Jane and Rebecca to provide updated text. Discussed updating the permission form to specifically mention photos on the website. **Action: Jane/Rebecca**
5. **Admissions Officer's Report**
 - The numbers of children/day are good at the moment, with only a few spaces left on Tuesdays, Wednesdays and Thursdays (more spaces on Mondays).
6. **Treasurer's Report**
 - Barry is to take over doing the wages from VikkieWalton-Hughes.
7. **Supervisor's Report**
 - The staff are pleased with the improved cleanliness of the hall and the efficiency of the new hall coordinator.
 - All of the new toys from Galt have arrived.
 - The rent of the hall has increased to £13.80 per session.
 - The purchase of a child's digital camera was discussed and agreed.
 - Hopefully, the fundraising from the sponsored obstacle course will enable the replacement of the Fisher Price set of toys with a set of 'Happyland' from the ELC.
 - Julie Adshead is only available to provide relief cover until Christmas (and Caroline Wilkes is available on Monday/Wednesday/Friday). Jane to enquire if someone else would be able to help with relief cover. **Action: Jane**
8. **Any Other Business**

None
9. **Next Meeting**

Wednesday 29th November at Jane's house (39 Clay Heyes). All welcome!