

ANNUAL AGM

Minutes of Meeting 160 of the Chelford Village Pre-school Committee

Date: 26th June 2006
Venue: Egerton Arms, Chelford
Present: Carl Worthington, Jane Eastaugh, Annette Smith, Barry Davies, Rebecca Bradley, Theresa Bradbury, Graham Bessant
Apologies: None

1. The Chairman welcomed everyone to the meeting.
2. The minutes of the last meeting are to be signed at the next meeting.

3. **Chairman's Report/Fundraising**

- Carl welcomed everyone to the meeting. He congratulated the staff members for their unending enthusiasm and motivation to improve the standards of care and learning, enabling the pre-school to evolve into the professional and stimulating environment that it is today. This was clearly evident in the Ofsted inspection report of 29th June 2005 which gave the preschool an overall grade of good, on a grading of inadequate, satisfactory, good and outstanding. 'Helping children make a positive contribution' was graded outstanding and all other areas were good. Carl thanked Jane Eastaugh, Rebecca, Rachel, Sue and Jayne Hart for all their hard work and dedication.
- He also thanked the members of the committee for their support and hard work over the last year: in particular Barry who has done an excellent job of managing the accounts, Annette and her husband Martin for managing the website, Theresa for helping to fund raise, Vickie for managing the wages and lastly, Graham and Lisa for their proactive role in the preschool.
- Thanks were also expressed to those companies and individuals who have kindly made donations to the pre-school over the last year. Without donations and fund raising the pre-school would surely close, it has been a life-line for the pre-school.
- In conclusion, the pre-school has had an excellent year, which should be reflected in the development of the children in pre-school.

4. **Secretary/Website Report**

- Website has been updated and should now work fully with Firefox.
- Jane to send current policy document and prospectus to Annette.
- Carl to take new photo of Jane at the sport's day. **Action: Jane/Carl**

5. **Admissions Officer's Report**

- Nothing new to report.

6. **Treasurer's Report**

- 2005 was a good year:
 - **Income** up 25% to **£21,490**, mostly due to higher attendance levels and lunchtime sessions, and to fundraising and generous donations.
 - **Expenditure** up 21% to **£20,335**, mostly due to higher staffing levels and lunchtime sessions, and rent increase.
 - We were able to **invest** in new and replacement equipment, in particular the new **climbing frame**.
 - Even then, **net profit** was up over 100% to **£1,154**, which helped restore our bank reserves to a healthier level.

- Worth noting that without the fundraising activity, and in particular generosity of matched giving from **Barclays Bank**, then the preschool would still make a significant loss based purely on fee income.
- Outlook for 2006 is healthy, again thanks to generous matched giving from Barclays Bank and the tremendous donation from Graham and Lisa from their fundraising event.
- Barry thanked Vikkie for spending a lot of time helping him to get to grips with the Treasurer's role.

7. **Supervisor's Report**

- Again, we have had another exciting and interesting year at pre-school.
- The numbers of children attending have gradually increased and, despite 8 children leaving us this July, we will be left with 15 children rejoining us in September and at least 5 new starters.
- Jane thanked Rebecca for all her support, enthusiasm and hard work. She always gives 110% and the pre-school and children have certainly benefited.
- Well done for achieving her NVQ3 qualification in record time.
- Jane welcomed and thanked Sue and Rachel as the new assistants and Caroline and Julie for their help in the past as relief staff. Also, many thanks to Jayne Hart for her continued help and genuine interest in the future of the pre-school – she is still a driving force behind our fundraising.
- Jane also thanked our very small committee Carl, Barry, Vikkie, Theresa, Annette, Graham and Lisa who have done all the behind the scenes work to keep the pre-school going. The committee have positively encouraged and backed up any new ideas and staff decisions made over the past year. Without an active and effective committee the pre-school would not exist.
- We should all feel very proud of our 8 school leavers and Joseph knowing that during their time at pre-school they have developed the confidence and acquired the skills that they will need to continue their learning.

8. **Any Other Business**

Election of new committee members and officers

The committee members for 2006/2007 were elected as below:

Position	Name	Proposer	Seconder
Chairman	Carl Worthington	Jane Eastaugh	Graham Bessant
Secretary	Annette Smith	Graham Bessant	Theresa Bradbury
Treasurer	Barry Davies	Carl Worthington	Graham Bessant
Fundraiser	Position vacant		
Admissions	Jane Eastaugh	Carl Worthington	Rebecca Bradley
Rota	Jane Shepley	Carl Worthington	Annette Smith

- Many thanks to Tesco who have donated a £10 voucher, to Jane for a bottle of whisky, and to the newsagents for donating a bottle of wine for fundraising.
- Carl to show Jane the artwork for the pre-school sign to go on the village hall, Carl to add Chelford village hall to the sign. **Action: Jane/Carl**

9. **Next Meeting**

September 2006, date and venue to be confirmed