

Minutes of Meeting 159 of the Chelford Village Pre-school Committee

- Date:** 12th June 2006
Venue: 34 Clay Heyes, Chelford
Present: Carl Worthington, Jane Eastaugh, Annette Smith, Barry Davies, Rebecca Bradley, Theresa Bradbury
Apologies: Debbie Martin

1. The Chairman welcomed everyone to the meeting.
2. The minutes of the last meeting were signed as an accurate record.

3. **Chairman's Report/Fundraising**

Fees

- It was agreed that fundraising should only be used for capital purchases e.g. new equipment, and should not be used to cover the shortfall (the difference between running costs and income from fees) in running costs. Currently, the pre-school charges considerably less than others in the area. From September, the fees will rise to £6.00 per session for all ages.

Fundraising

- The Spring party was a great success and will raise ~£1800 including matching from Barclays. Many thanks to Lisa and Graham for all their time and effort which went in to give an excellent night and for raising so much money which will enable the pre-school to buy new equipment and toys (Jane and Rebecca to decide what is needed). Thanks also to Sarah Beresford for obtaining the Barclays sponsorship and to Justin Saunders for DJing on the night. **Action: Jane/Rebecca**
- Summer disco – posters and fliers to be distributed. Entertainer, hall, cakes, sign, tickets etc all done. Annette to put up notice asking for helpers at the event. A number of raffle/auction prizes have been obtained, including fun-for-all vouchers, M&S vouchers, Stockley working farm family ticket, car valet, model car, football, football kit etc. Carl to contact Chester zoo to ask for a family ticket and to ask Lisa re Knowsley, and Theresa to contact Tatton re donating a family ticket. **Action: Annette/Carl/Theresa**

4. **Secretary/Website Report**

- Most of website now works on Firefox (as well as on Internet Explorer). Thanks to Barry for checking the site, Annette/Martin to make final corrections. The prospectus and policy document need updating – Jane to provide files. **Action: Annette/Jane**

5. **Admissions Officer's Report**

- Nothing to report.

6. **Treasurer's Report**

- Overall funds are looking good. Jane needs to provide receipts to show that the excess funding from courses has been spent on materials/apparatus relating to those courses. **Action: Jane**

7. **Supervisor's Report**

- Jane thanked the pre-school for their pay rises and said that the staff are all working well as a team. Rachel to go on NVQ 2 course – Jane to apply for funding from Sure Start. **Action: Jane**

8. **Any Other Business - None**

9. **Next Meeting**

Annual General Meeting – All welcome. At the Egerton Arms, Monday 26th June at 8.15pm